**ROCHESTER COMMUNITY AND TECHNICAL COLLEGE**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CLUB CONSTITUTION**

**ARTICLE I - NAME**

The name of this student club shall be the Rochester Community and Technical College (hereinafter “RCTC”) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (hereinafter “the club”).

**ARTICLE II – PURPOSE**

**Section 1:** To serve as an official form of gathering for students interested in\_\_\_\_\_\_\_\_\_.

**Section 2:** The club will work to promote \_\_\_\_\_\_\_\_\_\_\_ on campus through activities, education, and volunteerism.

**Section 3:** To create an opportunity for students to be involved on campus and within RCTC and the greater community.

**ARTICLE III – MEMBERSHIP**

**Section 1:** The club will be open to any student enrolled at RCTC in good academic and behavioral standing.

**Section 2:** Members shall be responsible for attending meetings, participating in events, and positively representing the club both on and off campus.

**Section 3:** The club does not discriminate on the basis of race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, or membership in a local commission as defined by law.

**ARTICLE IV – OFFICERS**

**Section 1:** The Officers of this club shall be the President, Vice President, Secretary and Treasurer. \_\_\_\_\_\_\_\_\_ (List any additional officers)

**Section 2:** Officers will be elected by the club’s members. The election process will be decided upon by the club each year and results will be shared with the club advisor.

**Section 3:** The President shall:

1. Preside over club meetings.
2. Act as a liaison between the club and students, faculty, and staff.
3. Oversee committee operations.
4. Appoint members to ad-hoc committees.

**Section 4:** The Vice President shall:

1. Act on behalf of the President when needed.
2. Assist the President in duties as requested.

**Section 5:** The Secretary shall:

1. Take accurate minutes during club meetings.
2. Communicate with club membership as needed.

**Section 6:** The Treasurer shall:

1. Keep accurate record of club finances.
2. Report the use of finances to the club.

**ARTICLE V – REMOVAL OF OFFICERS**

**Section 1:** By a vote of 2/3 of the club’s membership by secret ballot, and in consultation with the club advisor, the club shall have the authority to remove any club officer from their position for:

1. Disciplinary reasons.
2. Failure to perform duties as stated in the Constitution.
3. Academic/behavioral probation and/or suspension.

**ARTICLE VI – CLUB COMMITTEES**

**Section 1:** The club may establish ad-hoc committees at any time as deemed necessary.

**Section 2:** Standing Committees of the club shall be:

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ARTICLE VII – CLUB OPERATIONS**

**Section 1:** The club meeting schedule shall be determined at the first meeting of the semester.

**Section 2**: Quorum shall be defined as half of the membership present, plus one, and is needed for business to take place.

**Section 3:** The club must select a faculty advisor with support from College Administration.

**ARTICLE VIII – METHOD OF AMENDMENT**

**Section 1:** This constitution shall become effective upon a 2/3 vote of the initial club membership, approval by the RCTC Student Senate, and the College President.

**Section 2:** Amendments to this constitution must be dated and submitted to the membership one week before it comes to a vote, and must receive a 2/3 vote of the club’s membership. The revised constitution must be submitted to Student Senate for review.

**Section 3:** The constitution will be reviewed by the club biannually.

**ARTICLE IX – METHOD OF DISSOLUTION**

 **Section 1:** The club may be dissolved by one or more of the following methods:

1. By a 2/3 vote of the club membership.
2. Closing of the College.

Ratification date: \_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_\_\_\_\_

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Shabnam Qader, Student President Date

Rochester Community and Technical College

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Dr. Jeffery Boyd, President Date

Rochester Community and Technical College